



## PHOTOGRAPHY GUIDELINES

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At Kiewit Luminarium, we encourage guests to capture and share their interactive experiences. To ensure a safe, enjoyable visit for all, we ask that guests follow general photo/video guidelines. All commercial/portrait/drone photography and videography requests must be approved by the Kiewit Luminarium Marketing Team and must adhere to the following guidelines.

For all requests, please contact [media@kiewitluminarium.org](mailto:media@kiewitluminarium.org) for more details on requirements, fees, and the approval process.

### General Information

- Still photography and videography for private, non-commercial use are welcome.
- Exhibits, signage, or other museum property may not be moved or rearranged for any purpose.
- Kiewit Luminarium is not responsible for lost, damaged, or stolen equipment brought into the museum.
- Avoid blocking entrances, exits, restrooms, private rooms, and common areas.
- Photography and videography should never interfere with the safety or experience of other guests.
- Kiewit Luminarium reserves the right to deny, modify, or withdraw photography and videography permissions at any time without prior notice.
- Selfie sticks, tripods, monopods, drones, and professional video equipment are **not** permitted unless pre-approved by the Marketing team.

### Commercial Photography / Videography

- Commercial or professional photography and videography, including promotional shoots, advertisements, documentaries, and brand-related content, requires approval from the Kiewit Luminarium Marketing Team.
- Commercial photography/videography is **not** permitted in any part of the museum or its facilities without prior consideration and written consent.
- For consideration, a formal request must be submitted at least two weeks prior to the proposed shooting date. Approval or denial will be given after the consideration process.



- Photos/videos taken at Kiewit Luminarium cannot be sold, published, reproduced, transferred, distributed, or otherwise commercially exploited without the express written consent from the Kiewit Luminarium Marketing team.
- Interviews with Kiewit Luminarium staff members must be arranged ahead of time through the Marketing team.
- All approved commercial projects must align with Kiewit Luminarium's mission and brand values. Commercial content that portrays the museum in a negative light or associates Kiewit Luminarium with organizations inconsistent with our mission will **not** be permitted.

### Drone Policy

- Drones are not permitted inside Kiewit Luminarium at any time.
- Drones may be operated on the exterior grounds of the museum under the following conditions:
  - Drone operators must be licensed as required by the FAA and must inform the proper authorities as appropriate about operational plans.
  - Drones must be flown at least 100 feet above the facility.
  - Drones may not be flown within 25 feet of museum or park guests.
  - Drones must be flown in a safe manner.
- Kiewit Luminarium reserves the right to alter flight patterns or stop any drone photography/videography at any time.
- Commercial drone photography is prohibited unless it follows the proper approval processes noted above.
- Drone operators assume full responsibility for any injury, damage, or liability resulting from drone usage on museum property.

### Portrait Photography

- Portrait photography refers to any staged or posed photography sessions that use Kiewit Luminarium as a backdrop. This includes, but is not limited to, wedding photos, engagement photos, senior portraits, family photos, and professional headshots.
- All portrait photography must be made by appointment through the Kiewit Luminarium Marketing Team.
- If the facility has not been rented, there is a sitting fee of \$250, which allows up to three hours of museum photography time. The fee must be paid in full prior to arrival.

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